



K. Erik Swanson, PhD
Superintendent of Education

GEORGE WASHINGTON HIGH SCHOOL

“Home of the Mighty Gecko Warriors”

Physical Address: 298 Washington Drive Mangilao Guam, 96913

Mailing: 501 Mariner Ave, Barrigada, Guam 96913

Telephone: (671) 734-2911 | Website: www.gwhsgeckos.com | Email: gwhs@gdoe.net

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OUT OF DISTRICT ENROLLMENT GUIDELINES*

Dear Parents or Guardians:

Buenas yan Håfa Adai! Before making the decision to enroll your child(ren), please review the Guam Code Annotated and Board Policies below which entail conditions and requirements for “Out of District” enrollment in the Guam Department of Education. Should parent(s) agree to enroll child(ren) after reading the conditions set forth, please complete the request form attached. Failure to complete the form may automatically disapprove the request for “Out of District”.

Title 17 Guam Code Annotated, Education:

§ 6102. Duty to Send Children to School.

Any parent, guardian or other person having control or charge of any child who is at least (5) years of age and has not reached the age of eighteen (18) years shall send the child to a public or private full-time day school for the full-time of which such schools are in session. Failure to comply will result in a truancy referral.

Board Policy 318 on School Attendance Area

A child is required to attend the school which serves the attendance area in which:

- His/her parents or guardians live; or
- A guardian is defined as an adult other than a parent who has been lawfully invested with the power and charged with the duty of taking care of a child, as evidence by a court order.
- The adult who is caring for the well-being of the child(ren) while parents or guardians are off-island.

Children may be permitted to attend schools which are outside of their attendance areas if the administrator of the school determines that such attendance is necessary for the children to receive adequate after-school supervision by someone other than a parent or guardian providing space is available in the out-of-attendance-area schools. Students given such permission are responsible for their own transportation to and from school.

The school administrator **may rescind** an “Out of District” enrollment authorization(s) which have been granted to a student(s) if he/she incurs excessive tardies or unexcused absences or exhibit disruptive behaviors which could impede their educational progress.

The school administrator may prohibit student(s) from changing the public school in which he/they are enrolled during a school year if the administrator certifies in writing that such a change would cause or is causing academic or emotional distress to the students. However, this prohibition shall not apply to situations where the students’ parents or guardians change their residence.

Board Policy 411 on Attendance and Grading:

An additional essential component of academic excellence is the development of good work habits necessary to successfully compete in an increasingly competitive work force. Attendance is the cornerstone for the development of such good work habits. Consequently, the Board believes that the Department must place great emphasis on student attendance. For this reason, the following policy is established.

Eric Dela Cruz
AP, Academic Affairs

Christopher Castro
AP, Student Support

Joni Serisola
AP, Student Life

Noshista Delgado
AP, Special Programs

Lina Taimanglo
Administrative Officer

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*Absences incurred for any of the following reasons are to be considered as excused absences:

- Illness of the student. However, student absent for three or more consecutive days due to illness are required to present written certification from a physician attesting to the nature of the illness and the duration for which the student should be excused from school. In addition, school administrators may require written certification from a physician for any number of days of absences due to illness if a student's past attendance records show patterns of illnesses or reasons stated as illnesses, which the administrator finds questionable.
- Scheduled medical or dental visits.
- Death in the immediate family. Immediate family is defined as mother, father, stepmother, stepfather, guardian or caretaker, brother, sister, stepbrother, stepsister, spouse, grandparent and child.
- Required appearances at court or other legally related proceedings.
- If the student has been identified as a regular bus rider and late bus pick up to school has been noted.
- Travel, which has the prior approval of a school administrator.
- Natural catastrophe or disaster.
- Participation in authorized school related activities or compliance with administrative actions taken by the school, such as field trips, conferences called by administrators or counselors, suspensions, going home because of illness or injury, etc.
- Observance of holidays recognized by a religion of which the student is a member.
- The school administrator shall have the final authority to decide whether an absence is considered as excused within the limits contained in this policy.

Board Policy 400 on Behavior Code:

Each principal shall establish student regulations concerning the conduct of students on the school campus. The rules and regulations shall be consistent with overall policies of the Board and the Student Discipline Procedures of the Department. George Washington High School has established a “Discipline Policy” which identifies rules in which the entire student body is responsible to follow at all times (Refer to Discipline section in Parent-Student Handbook).

***NOTE:**

Some items may become irrelevant or may be modified, as it relates to the COVID-19 crisis. For more information, or for any questions or concerns, contact the school directly at 734-2911, through email at gwhs@gdoe.net or visit the school website for any updates: www.gwhsgeckos.com.

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OUT OF DISTRICT ENROLLMENT REQUEST

School Year 2024-2025

STUDENT INFORMATION:

LAST NAME	FIRST NAME	AGE	GRADE

PARENT/GUARDIAN INFORMATION:

LAST NAME (Mother/Guardian)	FIRST NAME (Mother/Guardian)	HOME #	WORK #	OTHER #

LAST NAME (Father/Guardian)	FIRST NAME (Father/Guardian)	HOME #	WORK #	OTHER #

Street Address:

Student’s District School:

Reason for Out of District Enrollment Request:

As legal guardian and/or custodian of the following student(s) identified above, I understand that the administrator will determine if the above mentioned will be enrolled at George Washington High School.

Moreover, I fully understand that if one or more of the following infractions are performed, then I will be requested to enroll my child(ren) within their residential school district.

- If one or more of my children enrolled at GWHS have exhibited poor time and attendance (more than two unexcused tardies per academic month and/or more than eleven (11) unexcused absences per academic school year).

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- If one or more of my children enrolled at GWHS have exhibited disciplinary challenges (more than three Discipline Referrals OR a Level 3 Infraction to the Student Support Office Administrator for disciplinary action).
- If one or more of my child(ren) enrolled at GWHS does not maintain a passing grade.
- Failure to contact guardians/custodians or person(s) indicated on the School Emergency Card regarding the above-mentioned student(s) within a given school day due to health issues or school-related matters by the teacher, School Nurse, Guidance Counselor or Principal.

I understand the conditions set forth by the administrator, the Guam Code Annotated, and Board Policies prior to the enrollment of my child(ren) at George Washington High School. Upon approval of the “Out of District” Enrollment Request, my child(ren) and I must comply with all the conditions mentioned in the enrollment guidelines. I also understand that the request is only for one (1) academic school year. A new “Out of District” Enrollment Request must be filled out and submitted prior to the opening of a new school year.

Should an “OUT OF DISTRICT” Enrollment Request be approved, I will carry out the following:

- **Attend ALL Parent-Teacher Conferences (1st & 3rd Quarters).**
- **Attend a minimum of four (4) Parent-Teacher-Student-Administrator (PTSA) meetings.**
- **Ensure my child(ren) participates in a minimum of two (2) scheduled school-community pride clean-up activities.**
- **I will drop my child(ren) no earlier than 6:30 am and pick up no later than 2:45 pm (unless the child is enrolled in an after-school program).**

PLEASE PRINT Name of Parent/Guardian

Email Address

Signature of Parent/Guardian

Date

THIS PORTION TO BE COMPLETED BY THE SCHOOL ADMINISTRATOR OF THE OUT OF DISTRICT SCHOOL

This request is: **Approved** **Disapproved**

If approved, your child(ren) will be automatically withdrawn at the end of the current school year and anew request **MUST** be submitted for the following school year.

Eric Dela Cruz

Date

Assistant Principal, Academic Affairs

*Eric Dela Cruz
AP, Academic Affairs*

*Christopher Castro
AP, Student Support*

*Joni Serisola
AP, Student Life*

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